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Licensed
Training Partner

BC Training^{LTD}

Live Online Designing and Delivering
Effective Exercises
Two Day Training Course

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Live Online Designing and Delivering Effective Exercises

Part of the VALIDATION stage of the BCM Lifecycle

Course Description

This course provides the continuity and resilience professional with the knowledge of how to design and develop an exercise that work.

Designing and Delivering effective exercises is a skill to be mastered for any continuity and resilience professional. A key part of the Validation stage of the Business Continuity Management Lifecycle, exercising the BCM Programme for some is the most interesting part of the job. It helps us to practice what to do when things go wrong, and builds confidence and a capability that means the organisation can more effectively respond, recover, take opportunities, and learn from a disruption. Exercises are the best way to test our systems, rehearse our plans, and a chance to safely prepare our people.

This course is based on the BCI Good Practice Guidelines 2018 and reflects the current global thinking from ISO 22301 and ISO 22398.

Course Objectives

- Select appropriate exercise aims, objectives and formats
- Develop realistic and engaging scenarios
- Understand how to resource and coordinate delivery
- Carry out post exercise evaluations and report lessons learned

Who Should Attend?

Business Continuity and resilience professionals who are responsible for developing and delivering exercises.

This course is also suitable for those professionals in related disciplines who need to learn how to effectively exercise plans.

It is recommended that students have a minimum of a CBCI or equivalent credential with experience of working in a continuity and resilience related role.

Course Delivery

This BCI training course is delivered as a two day, live online course by an approved BCI tutor. During the course, delegates will be able to ask the tutor any questions and there will be designated question and answer sections. Scheduled breaks will be provided within each session.

Recommended Reading

It is advisable for delegates to be familiar with the Good Practice Guidelines 2018 prior to attending the course. This can be purchased from the BC Training website.

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Course Modules

- Module 1: People Vs. Paper - The value of exercises
- Module 2: Exercising Programmes
- Module 3: The Design and Delivery Team
- Module 4: Setting the Aim and Objectives
- Module 5: Format Options
- Module 6: Scenario Development
- Module 7: Logistics: Documentation, Resources and Communications
- Module 8: Delivery
- Module 9: Risk Management
- Module 10: Evaluating and Reporting

Certificate of Attendance

A certificate of attendance will be issued to delegates following the completion of the course.

Course Cost

The cost of this two day training course is £1050 plus VAT.

Course slides are provided.

FAQs

- **What are the timings of my training course?**

The timings for the sessions each day are 9.30-12.30 and 13.30-16.30. Scheduled breaks will also be provided within each session. Timings are indicative and exact timings may vary due to student experience and their interest in certain topics. The course may finish earlier if all topics have been covered.

- **What do I need for the course?**

You will also be provided with a copy of the course slides. The Good Practice Guidelines 2018 is the recommended reading material for the course.

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If you have further questions or would like an official quotation please contact a member of the BC Training Team:

Contact Details

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