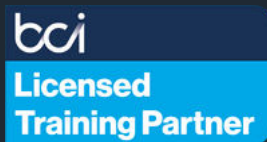




CBCI Certification Course (Classroom)

4 Days

From £1,850.00 + VAT



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Details

 Classroom Course

Course Description

Certified

The CBCI Certification Course offers a solid description of the methods, techniques and approaches used by business continuity (BC) professionals worldwide, to develop, implement and maintain an effective business continuity management (BCM) programme.

This course is based on the BCI's Good Practice Guidelines (GPG) Edition 7.0, the independent body of knowledge for good business continuity practices.

The course is designed for those individuals seeking to complement practical experience in business continuity or a related field through some formal business continuity training based on the Good Practice Guidelines.

More specifically, the CBCI Certification Course is aimed at those professionals wishing to achieve an internationally recognised qualification in business continuity through the Certificate of the BCI (CBCI) examination. This can lead to becoming a member of the BCI, which provides internationally recognised status and demonstrates both professional and technical competency in business continuity.

Course Modules

Module 1: PP1 – Establishing a Business Continuity Management System

At the end of Module 1, you will understand:

- The activities needed to establish and maintain a BCMS.
- Why and how the scope of a BCMS should be defined.
- The purpose of a business continuity policy and how to develop an effective policy.
- The role and features of effective business continuity governance and know how to establish governance.

Module 2: PP2 – Embracing Business Continuity

At the end of Module 2, you will be able to:

- Interpret organisational culture in the context of embedding business continuity
- Assess the skills and competence requirements for business continuity

Module 3: PP3 – Analysis

At the end of Module 3, you will understand:

- The purpose and use of the primary techniques of analysis, Business Impact Analysis (BIA) and Risk Assessment (RA).

- The different types of BIA and the generic activities undertaken to develop a BIA.
- The MTPD and recovery time objective RTO, and how these are determined.
- The purpose of the product and service BIA, the process BIA and the activity BIA and the process to carry out the analysis.
- The content, approval and use of a consolidated BIA.
- Risk assessment in the context of the BCMS.

Module 4: PP4 - Solutions Design



At the end of Module 4, you will understand:

- The purpose of business continuity strategy and solutions design.
- How recovery strategies and solutions are developed.
- The strategies and solutions that can be used in relation to different resources and RTO categories.
- How unacceptable risks and single points of failure are mitigated.

Module 5: PP5 - Enabling Solutions



At the end of Module 5, you will understand:

- The purpose of Enabling Solutions and understand the main activities.
- How to implement a solution.
- How a response structure is established.
- The factors affecting communications when responding to incidents and understand relevant procedures to be applied.
- How business continuity plans are developed and managed.
- The purpose and characteristics of strategic, tactical and operational business continuity plans.

Module 6: PP6 - Validation



At the end of Module 6, you will understand:

- The purpose and importance of validation.
- Why and how exercise programmes are developed and understand the different types of exercise that can be utilised.
- How a single exercise should be developed, conducted and evaluated.
- How a business continuity management system should be maintained.
- Why and how a business continuity management system should be reviewed.

Course Benefits

- Teaches you not just the 'what' to do, but also the 'why', 'how' and 'when' of good business continuity practice
- Equips you with the knowledge and understanding you require to be able to practice business continuity
- Provides an accepted benchmark against which the technical and professional competency of business continuity professionals can be effectively measured and examined
- Provides practical insights to good business continuity practice and expertise by learning from some of the best business continuity professionals in the industry
- Prepares you for the Certificate of the BCI (CBCI) examination
- Upon successful completion of the examination, delegates are entitled to use the CBCI credentials and also receive complimentary membership to the BCI for 12 months (providing they are a new member of the BCI)

Completing this course will contribute towards your BCI Continuing Professional Development (CPD).

Who Should Attend?

- Business continuity and resilience professionals working in organisations of any type and size, in any industry or sector worldwide.
- Individuals with a full time or part time role or responsibility that requires an understanding of business continuity.
- Individuals who want to take the Certificate of the BCI (CBCI) examination.

Course Delivery

This BCI training course is delivered as a four day, classroom training course by an approved BCI tutor. Scheduled breaks will be provided throughout the training.

Required Reading

Delegates will require a copy of the Good Practice Guidelines Edition 7.0, as it is the required reading for the CBCI course and exam. A free watermarked non-printable electronic copy is included with the course. Hard copies (£90.00 + P&P) are also available to purchase via our website. Pre-reading prior to attending the course is advisable.

The online mock exam questions (£60.00 + VAT) are also a useful revision tool in the run up to the CBCI examination.

Certificate of Attendance

An electronic certificate of attendance will be issued to delegates following the completion of the course.

Course Cost

The cost of this four day training course is £1,850.00 + VAT. The cost of the CBCI exam is £425.00 + VAT.

Private Training

If you would like this training course delivered privately for your organisation, either in person or live online, please contact the BC Training team for a proposal.

FAQs

What are the timings of my training course?

The course will start at 9am and is scheduled to finish at 5pm, however, timings are indicative and exact timings may vary due to delegate experience and their interest in certain topics. The course may finish earlier than 5pm if all topics have been covered.

Will lunch and refreshments be provided?

Yes. Tea/coffee and lunch will be provided. There is always a choice of food, however if you have any dietary requirements please let us know.

Is accommodation included?

No. Our courses are non-residential, however we can help with local recommendations.

What do I need for the course?

You will be provided with a free watermarked non-printable electronic copy of the Good Practice Guidelines Edition 7.0, as well as a hard copy of the course materials.

The CBCI Exam

Is the CBCI exam an online or paper format?

The exam is taken online only.

Is the cost of the exam included in the cost of the course?

The cost of the exam is an additional £425.00 + VAT.

How do I purchase the exam?

The exam can be purchased at the same time as booking your course.

Why take the exam?

Professional membership of the BCI provides internationally recognised status and this valued certification demonstrates your competence to carry out business continuity management (BCM) to a consistently high standard. Upon successful completion of the exam, delegates are entitled to use the CBCI credentials and also receive complimentary membership to the BCI for 12 months (providing they are a new member of the BCI).

What does the exam consist of?

The exam consists of 120 multiple choice questions which the candidate will have 2 hours to complete. The exam is based on the BCI Good Practice Guidelines 2018. The pass mark is 70% and 85% is required to pass the exam with merit.

Can exam answers be changed or reviewed at the end?

During the exam, you will have the opportunity to review questions left unanswered, questions marked for review, or any questions on the exam. You may change answers when reviewing the test items. However, once the allotted testing time has expired, or you exit the examination, you cannot see or review those questions again.

When can I take the exam?

The online exam is taken individually following the course. Delegates that have purchased the exam will be sent an email during their course to schedule their exam at a date/time convenient to them. There are a variety of exam slots available 24/7 to accommodate candidates in all different time zones. A microphone and webcam will be required to take the exam and further technical requirements can be found via our website.

What language can I sit the exam in?

The online examination is currently only available in English. Delegates will automatically be signed up to the English exam, so please let us know if you require a different language that is listed.

What happens after the exam?

You will receive your result instantly. The result will then be verified and audited by the BCI. Following successful clearance of this, the formal notification of the result and certificate will be sent by the BCI within 4 weeks of taking the exam.

How can I prepare for the CBCI exam?

The BCI online mock CBCI exam questions (£60.00 + VAT) are a useful tool in the run up to the exam and can be purchased from our website. The BCI recommend a minimum of 24 hours of individual study prior to the exam and this includes reading the Good Practice Guidelines Edition 7.0 thoroughly.

Why use BC Training?



Up to Date Industry
Knowledge



Quality of
Training



Tutor Experience



Variety of Course
Styles

Testimonials

"We would highly recommend the course: as BC professionals the experience shared by the tutor and other participants was enlightening and the GPG have definitely helped to better understand some steps of the methodology. The course has also given us many resources and examples to improve the way in which we explain the BIAs and plans to clients during a BC program implementation. James [McAlister] was fantastic. He has a great deal of experience in the sector and tremendous energy and sense of humour."

Marta Bellera

Institut Cerda



"James [Royds] was excellent. This is the second time he has delivered a course I have attended, both of which have been superb."

Tim Mansfield

DAS Legal Expenses Insurance



"James [McAlister] is exceptional. Extremely good. A pleasure to attend his classes. The course was excellent, focused and well oriented. This is the best possible preparation course for CBCI."

Oscar Domenech

Caixabank



Contact Us

Our friendly team are here to help!
Please use the contact information below to get in touch.



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+44 (0) 1253 542 650



Email

info@b-c-training.co.uk



Head Office Address

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Live Chat

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Opening Hours

Monday to Thursday: 8:00am – 4:30pm
Friday: 8:00am – 4:00pm
(UK time)

Stay up to date with BC Training on social media or scan the QR code to sign up to our newsletter.

