

# Planning & Running Business Continuity Exercises (Classroom or Live Online)

1 Day

£4,950.00 + VAT





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# **Details**

In-House Training

# **Course Description**

As more and more departments develop business continuity plans, the pressure increases on the business continuity manager to conduct more exercises to meet the requirements laid out in the organisation's business continuity policy. The aim of the Planning & Running Business Continuity Exercises training course is to give business continuity coordinators and other business continuity staff the skills, tools and confidence to plan, run and report their own exercises.

Those who attend the Planning & Running Business Continuity Exercises course will receive a scenario list and a number of templates, which they can use to run their own exercises. The training will be very interactive and those participating will have the opportunity to plan and take part in a number of exercises run by those on the course.

#### **Course** Modules

Introduction to exercising, why exercise and types of exercise

Running short exercises, speed exercising and short exercises practical

Planning the exercise, writing the exercise instruction, defining exercise objectives and scenario development

Delegates develop their own exercise

Briefing participants and delivering the exercises

Delegates practice delivering an exercise

Debriefing, writing the post exercise report and following up after the exercise

# **Course** Benefits

Provides business continuity coordinators and other business continuity staff with the skills, tools and confidence to plan, run and report their own exercises.

# **Who** Should Attend?

Anyone who is responsible for planning and delivering a business continuity exercise.

# **Course** Delivery

The course will be delivered over one day and up to 12 delegates can attend one course.

During the live online version of the course, delegates will be able to use their microphones to take part in discussions and ask the tutor any questions, there is also the option to use a webcam too. Interactivity features used during the training may include the use of breakout sessions for group work, polls and quizzes. The course is delivered via GoToTraining.

# **Certificate** of Attendance

An electronic certificate of attendance will be issued to delegates following the completion of the course.

### **Course** Cost

The cost of this course is £4,950.00 + VAT plus tutor expenses, if delivered in person. Bespoke work may incur additional costs.

# Why use BC Training?









# **Contact Us**

Our friendly team are here to help! Please use the contact information below to get in touch.

- Telephone +44 (0) 1253 542 650
- **Head Office Address** BC Training Ltd 21 Fairhaven Road Lytham St Annes Lancashire FY8 1NN
- United Kingdom
- **Opening Hours**

Monday to Thursday: 8:00am - 4:30pm

Friday: 8:00am - 4:00pm

(UK time)

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