# BCTraining

## CBCI Refresher Course (Live Online)

1Day

£525.00 + VAT





BC Training Ltd, 21 Fairhaven Road, Lytham St Annes, Lancashire, FY8 1NN, UK

### Details

#### **Course Description**

This CBCI Refresher Course is for delegates that have passed the CBCI exam in the past. The course will take the delegates through the changes in the new GPG and refresh their CBCI knowledge.

This one day course comes complete with course slides and a workbook that contains exercises to be completed throughout the course.

### Course Modules

#### Module 1: PP1 – Establishing a Business Continuity Management System

At the end of this module, you will understand the key changes within GPG Edition 7.0, namely:

- The activities needed to establish and maintain a BCMS.
- Why and how the scope of a BCMS should be defined.
- The purpose of a business continuity policy and how to develop an effective policy.
- The role and features of effective business continuity governance and know how to establish governance.

#### Module 2: PP2 - Embracing Business Continuity

At the end of this module, you will understand the key changes within GPG Edition 7.0, namely:

- The difference between embracing and embedding business continuity.
- The importance of organisational culture and know how to develop understanding of an organisation's culture.
- The importance and characteristics of an organisation's business continuity culture.
- Why it is important to improve an organisation's business continuity culture and understand the approaches that can be used to achieve this.
- Why and how business continuity culture should be measured.
- The benefits and outcomes of embracing business continuity management and the importance of ongoing monitoring and maintenance activities.

Module 3: PP3 - Analysis

At the end of this module, you will understand the key changes within GPG Edition 7.0, namely:

• The purpose and use of the primary techniques of analysis, Business Impact Analysis (BIA) and Risk Assessment (RA).

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- The different types of BIA and the generic activities undertaken to develop a BIA.
- The MTPD and Recovery Time Objective (RTO), and how these are determined.
- The purpose of the product and service BIA, the process BIA and the activity BIA and the process to carry out the analysis.
- The content, approval and use of consolidated BIA.
- Risk assessment in the context of the BCMS.

#### Module 4: PP4 - Solutions Design

At the end of this module, you will understand the key changes within GPG Edition 7.0, namely:

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- The purpose of business continuity strategy and solutions design.
- How recovery strategies and solutions are developed.
- The strategies and solutions that can be used in relation to different resources and RTO categories.
- How unacceptable risks and single points of failure are mitigated.

#### Module 5: PP5 - Enabling Solutions

At the end of this module, you will understand the key changes within GPG Edition 7.0, namely:

- The purpose of Enabling Solutions and understand the main activities.
- How to implement a solution.
- How a response structure is established.
- The factors affecting communications when responding to incidents and understand relevant procedures to be applied.
- How business continuity plans are developed and managed.
- The purpose and characteristics of strategic, tactical and operational business continuity plans.

#### Module 6: PP6 - Validation

At the end of this module, you will understand the key changes within GPG Edition 7.0, namely:

- The purpose and importance of validation.
- Why and how exercise programmes are developed and understand the different types of exercise that can be utilised.
- How a single exercise should be developed, conducted and evaluated.
- How a business continuity management system should be maintained.
- Why and how a business continuity management system should be reviewed.

## Course Benefits

By the end of this course, delegates will be able to:

• Understand the key changes within GPG Edition 7.0

Completing this course will contribute towards your BCI Continuing Professional Development (CPD).

## Who Should Attend?

• Delegates who have passed any version of the CBCI exam in the past.

### **Course** Delivery

This BCI training course is delivered as a one day, live online training course by an approved BCI tutor. Scheduled breaks will be provided throughout the training. During the course, delegates will be able to use their microphones to take part in discussions and ask the tutor any questions, there is also the option to use a webcam too. Interactivity features used during the training may include the use of breakout sessions for group work, polls and quizzes. The course is delivered via GoToTraining.

## Required Reading

Delegates will require a copy of the Good Practice Guidelines Edition 7.0 for this course. A free watermarked non-printable electronic copy is included with the course. Hard copies (£90.00 + P&P) are also available to purchase via our website. Pre-reading prior to attending the course is advisable.

## Certificate of Attendance

An electronic certificate of attendance will be issued to delegates following the completion of the course.

## Course Cost

The cost of this one day training course is  $\pm 525.00 + VAT$ .

### Private Training

If you would like this training course delivered privately for your organisation, either live online or in person, please contact the BC Training team for a proposal.

## FAQs

#### What are the timings of my training course?

The timings for this training are 9am-4pm UK time and scheduled breaks will be provided. Timings are indicative and exact timings may vary due to student experience and their interest in certain topics. The course may finish earlier if all topics have been covered.

#### What do I need for the course?

You will be provided with a free watermarked non-printable electronic copy of the Good Practice Guidelines Edition 7.0, as well as an electronic copy of the course materials.



## **Contact Us**

Our friendly team are here to help! Please use the contact information below to get in touch.





Head Office Address BC Training Ltd 21 Fairhaven Road Lytham St Annes Lancashire FY8 1NN United Kingdom





Live Chat www.b-c-training.com



#### **Opening Hours**

Monday to Thursday: 8:00am – 4:30pm Friday: 8:00am – 4:00pm (UK time)

Stay up to date with BC Training on social media or scan the QR code to sign up to our newsletter.



